

Michaela	Art & Sci rep	May/2022	7 hours contributed
Crump			

THINGS TO CONSIDER INCLUDING IN MY REPORT					
Goal Type:	Goals I'm pursuing	Meetings I've prepared for & debrief	Tactics on sharing SU event Information	Upcoming programs & services	
Include for Each Goal:	Details on upcoming tasks I will be completing	Important dates/deadlines	People I will need to work with	Resources I might need to gather	
Meetings & activities attended, people I've spoken with:	Reflect on what I've accomplished	Challenges I've encountered	How my work has impacted students in my constituency	Details on what I did & who I worked with etc. New tasks in my work plan	

LOOKING BACK

NOTE: Please give more details than the examples shown. If you have nothing to report in a particular line, just type in "Nothing to report".

Hours Breakdown (Meetings, events and activities that I've attended in my role, with an hours breakdown)	Meetings:		
	Mental health meetings with Gage- 3.5 hours		
	-discussed ideas, planning, and logistics of connection cafes		
	-planning monthly events to connect with student community		
	-Juanita joined in at the end of one meeting and we discussed plans for furniture, refreshments and swag for students		
	General Assembly meeting: 2 hours		
	Online research- 2 hours		
	-researching mental health programming at other universities, ideas for connections café, looking up ASSIST training to pass on to the Exec		
Highlights and Reflection on monthly activity (Information of note, what went well, what did not)			
Projects in Progress (Projects that I am currently working on, who I am working with, what resources do I require?)	"Connections café" (name TBD)		

Completed Projects (Projects that I have completed, what went well, what did not, and why)	Nothing to report			
Challenges I've encountered: (eg: I can't get volunteers, not enough funding, the equipment didn't work properly, etc.).	No challenges yet			
Goals I've accomplished this month: (kept up with regular duties &/or accomplished additional goals)	Nothing to report			
MOVING FORWARD				
Current or upcoming tasks: (upcoming activities or tasks I will be participating in or spearheading, possible timeline of completion, who will I be working with).	Further planning and execution of first connections café during Fresh Week, working with Juanita and Gage			
Goals for next month: (What I would like to accomplish next month as a ULSU representative)	-connection cafés around campus: locations and dates -ASSIST training			
Important dates/deadlines: (important deadlines related to my goals or position).	Fresh Fest week- September 7-10			